



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING February 12, 2024

### 1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

### 2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

☞ January 22, 2024 - Regular/Agenda & Closed Sessions

### 3. PROCLAMATION & PRESENTATIONS:

- ❖ Historical Society Presentation

### 4. EXECUTIVE SESSION:

- Litigation

### 5. OLD BUSINESS:

- a) Appointments

### 6. NEW BUSINESS:

- a) Introduction of the following ordinances:

#### **ORDINANCE #01-24**

**ORDINANCE AUTHORIZING ACCEPTANCE  
OF A DEED OF RIGHT-OF-WAY DEDICATION  
FOR A PORTION OF BLOCK 175 LOT 10.01 FROM  
THE PLACE AT SAYREVILLE, LLC**

(Public Works Committee - Co. Colaci - Public Hearing 2-26-24)

#### **ORDINANCE #02-24**

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH  
OFFICIALS, OFFICERS AND EMPLOYEES FOR THE  
YEARS 2023, 2024, 2025, 2026 & 2027**

(Admin. & Finance Committee - Co. Balka - Public Hearing 2-26-24)

#### **ORDINANCE #03-24**

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH  
OFFICIALS, OFFICERS AND EMPLOYEES FOR THE  
YEARS 2023, 2024, 2025, 2026 & 2027**

(Admin. & Finance Committee - Co. Balka - Public Hearing 2-26-24)

#### **ORDINANCE #04-24**

**CALENDAR YEAR 2024**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A: 4-45.14)**

(Admin. & Finance Committee - Co. Balka - Public Hearing 2-26-24)

### 7. RESOLUTIONS:

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- |         |   |
|---------|---|
| 2024-50 | Resolution approving bills for payment.   |
| 2024-51 | Accepting and adopting the Central Jersey Municipal Joint Insurance Fund's 2024 Safety Incentive Program. |
| 2024-52 | Affirming the Borough's Civil Rights policy as required by CJIF for the Safety Incentive Program.         |



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- 2024-53      Opposing A-5659 which will dramatically increase insurance premiums including worker's compensation.
- 2024-54      Budget Transfer Resolution.
- 2024-55      Approving Change Order No. 1 for Z Brothers Concrete Contractors, Inc. for the Improvements to South Minnisink Avenue which does not change the original contract amount.
- 2024-56      Authorization to apply to the New Jersey Department of Environmental Protection Green Acres Program for Improvements to Kennedy Park.
- 2024-57      Authorization to apply to the New Jersey Department of Community Affairs for a grant to install Pickleball Courts and lighting at War Memorial Park.

### 8. CORRESPONDENCE:

#### A. Minutes from Boards/Commissions:

1. Board of Health – January 4, 2024.
2. Human Relations Commission – January 11, 2024.
3. Environmental Commission – January 2, 2024.
4. Planning Board – January 17, 2024.

#### B. Notice of Public Hearing:

1. Notice of Public Hearing to be held before the Sayreville Planning Board on February 21, 2024 at 7:30pm seeking Preliminary and Final Major Site Plan and Conditional Use approval to construct a new house of worship located at 212-216 Ernston Road.
2. Notice of Virtual Public Hearing to be held before the BPU on February 29, 2024 at 4:30pm and 5:30pm for JCP&L's Verified Petition to establish a rate for Rider Lost Revenue Adjustment Mechanism for Sales Losses incurred during Program Year 2 pursuant to the Energy Efficiency and Peak Demand Reduction Programs.
3. Notice of Public Hearing to be held before NJ Transit on various dates and times around the State regarding proposed fare increases to rail, bus, light rail, access link and bus contract carriers.

### 9. MAYOR & COUNCIL REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Onuoha**
- **PUBLIC WORKS – Councilman Colaci**
- **RECREATION – Councilman Synarski**
- **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**
- **MAYOR – Kennedy O'Brien**



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## REGULAR/AGENDA MEETING

February 12, 2024

### 10. GENERAL DISCUSSION AGENDA ITEMS

#### **- Admin. & Finance**

- 1) Authorization for the Tax Collector to refund 2023 taxes and cancel all subsequently billed taxes due to 100% Disabled Veteran Tax Exemption covering 64 Scarlet Drive, Block 211.04, Lot 51 in the amount of \$5,704.72.  
- Resolution Needed
- 2) Authorization to auction the following on Municibid.com:
  - a) Pitney Bowes Relay 2500-3500 Mail Folder Inserter
  - b) Three (3) Multi-Function Copiers - Resolution Needed
- 3) Application for a **Person to Person Transfer for the following:**
  - 1) PRCL#1219-33-046-005 from Pooja Sayreville LLC to 567 Sayreville Liquor LLC, located at 567 Main Street, Sayreville (All Reports and paperwork have been filed). - Resolution Needed

#### **- Planning & Zoning**

#### **- Public Safety**

- 1) Authorization to donate Fire Department equipment that has expired to the 911 Fund.  
- Resolution Needed
- 2) Authorization to award a contract to Tactical Public Safety for 2024 Radio and Pager Maintenance through NJ State Contact T0109/A83932 in an amount not to exceed \$80,250.09.  
- Resolution Needed
- 3) Request to travel received from the following:
  - a) Sayreville Fire Department to attend the South Amboy St. Patrick's Day Parade on March 17, 2024 in South Amboy, NJ.
  - b) Morgan Hose & Chemical Co. 1 and Melrose Hose Co. No. 1 to attend a Hazmat on scene IC Course on February 15, 21, 22, 28, 29 and March 6, 2024 in Hillsborough, NJ. - Approve/Deny
- 4) Coin toss request for the corner of Washington & Ernston Road received from the following:
  - a) Jersey Allstars Competitive Cheer Team for February 24 and 25, 2024. - Approve/Deny

#### **- Public Works**

- 1) Request received from Robert Downey General Contractor to refund Road Opening Permit fees totaling \$658.52, covering permits #5436, 5398, 5328, 5341 and 5346.  
- Resolution Needed
- 2) Authorization to award a contract to Natural Green Lawn Care for Infield Renovations thorough ESCNJ Cooperative in an amount not to exceed \$26,650.00.  
- Resolution Needed

#### **- Recreation**

- 1) Authorization to increase the following Recreation programs:
  - a) Summer Camp – Burke's Park  
Resident: \$270.00 Non-Resident: \$295
  - b) Summer Camp – Burke's Park Before Care Option  
Participant: \$90.00
  - c) Youth Tennis Clinics  
Resident: \$120.00 Non-Resident: \$145.00



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- d) Summer STEM Camp  
Resident: \$165.00 Non-Resident: \$190.00 - Resolution Needed

- 2) Application for Special Event received from the following:
- Dwarkadhis Temple to conduct Religious Services and Events on various dates on March 24, 2024, March 30, 2024, May 4, 2024, August 26, 2024, October 27 thru November 2, 2024, November 9, 2024 with alternate dates of November 10, 2024 or November 16, 2024. Events will take place on their property located at 717 Washington Road, Parlin.
  - Masjid Sadar & Community Center to hold a prayer service on April 10, 2024 and June 17, 2024 at Kennedy Park from 7:30am-2:00pm.
- Resolution Needed

### - Water & Sewer/Environmental

➤ **Business Administrator – Glenn Skarzynski**

- 1) Authorization to appoint Robert Lasko and James Satorski as Part-time Code Enforcement Officers, effective February 16, 2024. - Approve/Deny

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution. - Resolution Needed
- 2) Authorization to refund escrow to Robert Downey General Contractor in the amount of \$734.88. - Resolution Needed

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) Well Maintenance and Redevelopment Services – Closeout of Contract and Change Order (Report Attached). - Resolution Needed
- 2) Improvements to Elizabeth Avenue – Change Order (Report Attached). - Resolution Needed

➤ **BOROUGH ATTORNEY – Matthew Moench**

11. PUBLIC PORTION Mayor will open to public – **\*5 Minute Limitation.**

12. ADJOURNMENT

***\*\*DISCLAIMER\*\* All meetings of the Mayor and Council are subject to additions, deletions and amendments.***